

OISS Portal and e-form instructions

Step One: Access the portal at oiss.pepperdine.edu and click "LOGIN".

Office of International Student Services

Welcome to the OISS Services Login Page

Technology is key to our proactive approach. Our information services and experienced staff enable efficient management of student and scholar data, and our portal provides individualized, web-based services. The following are the types of online services available for international students, scholars, & staff.

Full Client Services for Students & Scholars	Limited Services for Students & Scholars
<p>Secure services requiring login with your institutional Network ID and password. These services include:</p> <ol style="list-style-type: none">1. View and update information on file2. Submit electronic form (e-form) requests for travel signatures, reduced course load authorization, program extensions, etc.3. Access alerts and notes on file that require action in order to maintain legal status <p>LOGIN</p>	<p>Limited services requiring login with your University ID number and date of birth. These services include:</p> <ol style="list-style-type: none">1. Limited student services like registration for orientation or SEVIS transfer-in.2. Limited initial intake forms for J-1 scholars or H-1B employees. <p>These services will NOT provide all the functionality of the full client services.</p> <p>Limited Services</p>

The following are additional services:

[OISS Staff ONLY](#)

Step Two: Login with your NetworkID and Password. These credentials were already sent to you in a previous email.

PEPPERDINE Central Authentication Service (CAS)

This Central Authentication Service (CAS) provides single sign-on access to Pepperdine University web services. Your log in to this CAS page allows you to access any of your web services for the next two hours, without having to log in again.

By logging in via CAS, you agree to abide by the University's Computer and Network Responsible Use Policy.

Security warning for shared use computers: The only reliable way to sign out of CAS or other web applications is to exit your web browser.

LOG OUT OF ANY SHARED USE COMPUTER BEFORE YOU LEAVE IT

Pepperdine University provides a password management web site at <https://myid.pepperdine.edu> that allows you to change or reset the password associated with your NetworkID.

Enter your NetworkID and Password

NetworkID:

Password:

[Forgot Password?](#)

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Powered by [Jaego Central Authentication Service 3.6.0](#)
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Step Three: Click on the "F-1 Student Services" tab on the left-hand side.

OISS Office of International Student Services

Secure Online Session

Address Change TestEform

Campus: Malibu Campus

Network ID:

OISS Services Home Page

Online Services for International Students: Update your institutional information, request signatures, work authorization, certificate of enrollments, sign-up for sessions, and more.

SEVIS Status Information	Options
SEVIS ID:	<input type="checkbox"/> View cases closed before today
Status: Active	<input type="checkbox"/> View correspondence and notes older than 60 days
Level: Master's	
Program Start: 01/01/2017	
Program End: 12/31/2025	

Office of International Student Services

Navigation Menu:

- OISS Home Page
- Departmental Services
 - Mass Registration
 - F-1 Student Services**
 - Orientation
 - Update Personal Information
- Logout of OISS

Step Four: Click on "International Student Data (ISD)".

OISS Office of International Student Services

Secure Online Session
Testfn Testln
Campus: West Los Angeles
Grad Campus
Network ID:

OISS Services Home Page
Online Services for International Students: Update your institutional information, request signatures, work authorization, certificate of enrollments, sign-up for sessions, and more.

OISS Home Page

- F-1 Student Services**
 - eShipGlobal
 - Reduced Course Load for Academic Reason
 - Reduced Course Load for Last Term
 - Reduced Course Load for Medical Reason
 - Travel Permission or I-20 Update
 - International Student Data (ISD)**
- Orientation**
- Update Personal Information**
- Logout of OISS**

SEVIS Status Information
No SEVIS Information on File.
If you are an F-1 or J-1 sponsored by a different organization then you'll need to contact your sponsor for details about your SEVIS status.

Options

- View cases closed before today
- View correspondence and notes older than 60 days

Office of International Student Services

Step Five: Complete ALL six pages of the International Student Data (ISD) form. A check mark will appear to the left of the link of each completed page. After all ISD pages have been completed, click on and complete the "Submit Form I-20 Request" form.

OISS Office of International Student Services

Secure Online Session

Testfn Testln
Campus: West Los Angeles
Grad Campus
Network ID: smclamm

International Student Data (ISD)

International Student Data Request Forms

- Page 1: I-20 Request Information
- Page 2: Required Information
- Page 3: Funding Information
- Page 4: Dependent Spouse & Children:
 03/15/2018 04:22 PM | Approved - Page 4: Dependent Spouse & Children
- + Add New Page 4: Dependent Spouse & Children
- Page 5: Current Immigration Information
- + Page 6: SEVIS Status Verification
- Submit Form I-20 Request**

= Incomplete + = Submit Another i = Follow-Up Required
 = Optional □ = Not Yet Available → = Awaiting Answer
 = Complete = Pending Review ✗ = Denied
 = Draft

You will receive an email confirming your submission of the International Student Data (ISD) form. You will receive another email letting you know that either your ISD form has been successfully completed and scheduled for review, or additional information is required.

If you have technical issues that arise on the OISS Portal, please contact oisstech@pepperdine.edu for support.